Alert Level	Risk Assessment	Range of Measures include:	MS Waikato actions:
Level 4	Community transmission is occuring	People instructed to stay at home in their bubble other than for essential personal movement.	All staff to work from home
Lockdown	Widespread outbreaks and new clusters	 All gatherings cancelled and all public venues closed. Businesses closed except for essential services (e.g. 	All support groups conducted online
Likely the disease is not contained		supermarkets, pharmacies, clinics, petrol stations) and lifeline utilities.	Daily staff Zoom meetings
			Offices closed, exercise class cancelled
Level 3	Community transmission might be happening	 People instructed to stay home in their bubble other than for essential personal movement – including to go to work, school if they have to, or for local recreation. 	Staff to continue as per level 4.
Restrict	New clusters may emerge but can be controlled through testing and contact tracing.	 Physical distancing of two metres outside home (including on public transport), or one metre in controlled environments like schools and workplaces. 	
High risk the disease is not contained		 People must work from home unless that is not possible. Businesses can open premises, but cannot physically interact with customers. Public venues are closed (e.g. libraries, museums, cinemas, food courts, gyms, pools, playgrounds, markets). Healthcare services use virtual, non-contact consultations where possible 	

Alert Level	Risk Assessment	Range of Measures include:	MS Waikato actions:
Level 2	 Household transmission could be occurring. Single or isolated cluster outbreaks 	 Keep physical distancing of two metres from people you don't know when out in public or in retail stores. Keep one metre physical distancing in controlled environments like workplaces, where practicable. Businesses can open to the public if following public health guidance including physical distancing and record keeping. Alternative ways of working are encouraged where possible. 	Staff to continue to work from home where possible with daily Zoom meetings
Reduce			If necessaary to use the office, maintain physical distancing and where possible only one person per office at any time.
		Health and disability care services operate as normally as possible	Maintain a record of contacts, completing contact tracing form
Disease contained, risk of community transmission remains			Stay home if unwell Hands sanitized or washed each time a person enters the building Vehicle handles, steering wheel etc wiped down prior to use Support groups to continue online Request that clients do not come into the office Follow guidelines if conducting any home visits, face masks available if required
			Wash & dry hands thoroughly, cough into elbow, don't touch face
Level 1	COVID-19 is uncontrolled overseas	 Border entry measures to minimise risk of importing COVID-19 cases. 	Maintain a record of contacts
Prepare	• Isolated household transmission could be occurring in New Zealand.	 Self-isolation and quarantine required. Schools and workplaces open, and must operate safely. 	Maintain physical distancing when possible Stay home if unwell
		Physical distancing encouraged.Stay home if sick, report flu-like symptoms	Wash & dry hands thoroughly, cough into elbow, don't touch face Staff to work in the office where possible